



DEPARTMENT OF
PUBLIC WORKS

DRIVEWAY PERMIT

Applicant Name: _____ Phone: _____

Owner Name: _____ Phone: _____

Property Address: _____

Driveway Location (Street): _____

Street Type: Curb & Gutter: Yes _____ No _____ Paved: Yes _____ No _____

Driveway Surface type: Concrete _____ Asphalt _____ Gravel _____

Apron Surface Type*: Concrete _____ Asphalt _____ Gravel _____

* Must Be Concrete on Streets with Curb & Gutter

Driveway Width (feet): _____ Turnout Radius or Flair (feet): _____

Total Entrance Width Incl. Flare or Radius (feet): _____ Distance from Driveway to Property Line (feet): _____

Driveway Pipe: Driveway Pipe is Generally Required Where No Curb & Gutter is Present
Driveway Pipe Shall be 15 inch Diameter Reinforced Concrete Pipe Unless Approved Otherwise by the City Engineer.
Driveway Shall Be Constructed to City of State Standards.

Size of Pipe (diameter in inches): _____ Length of Pipe (feet): _____

The City may install driveway pipe when provided by the owner(s) of existing residence only. This does not apply to new construction or commercial driveways.

Fee Schedule: Residential Approaches: \$10.00

Commercial, Industrial & Service Station Approaches: \$20.00 (\$10.00 each additional approach)

Driveway Use: Residential _____ Commercial _____ Industrial _____ Other (Specify) _____

Fee Paid: \$ _____ Received by: _____ Date: _____

NOTICE: Cut curb & gutter for driveway approaches with a concrete saw. All form work and subgrade must be approved by a City Representative before placing concrete. [Provide a minimum 24 hour notice to the City Representative \(336-347-2316\) for form work and subgrade inspection.](tel:336-347-2316)

Owner's Signature _____ Date: _____

Issued By: _____ Date: _____

Inspected By: _____ Date: _____

Comments: